



Board of Directors Meeting

December 12, 2024

Board Members Present: Peggy Fisher, Terry Wilson, Carol Earnhardt, Julie Schilling, Stephen Swisher, Swisher, Sheri Wilson, and Susan Leuthauser

Staff Present: Becky Passman, Sonita Oldfield Carlson, Kim Crutcher, Lisa Harwood, Stephanie Newton, Devin Hansen, and Kathy Hyde

I. Call to Order

The meeting was called to order at 10:00 a.m.

II. Roll Call

Roll call was taken, and all were present.

III. Approval of Agenda

Motion made by Stephen Swisher and seconded by Peggy Fisher to accept the agenda as Amended 12/11/24. All were in favor.

IV. Approval of Minutes of October 17, 2024

Motion made by Carol Earnhardt and seconded by Julie Schillinger to accept the Minutes as written. All were in favor.

V. CEO Report

State Level – RPP ADRC awarded to the University of Iowa, DBA Center for Disabilities and Development. There was a shift of focus by the state from full ADRC to call center type focus. Meeting with finance committee was helpful. They've had two meetings since last board meeting and are making strides to trim budget in a thoughtful way to prioritize maintaining quality services.

Timeline for Area Plan is January for the draft. Collaborating with the staff to complete, as it is new for all and everyone is working well in completing the draft.

VI. Financial Report

Stephanie said that there is an error on the financial report. \$56275, should not be on the report and will correct it and will send it back out. Report shows we are under and at a net loss. However, deferred revenue is not recognized for some months yet. We will need to stay under budget to make right. We will continue to right size the services.

Motion to approve with the correction noted Susan Leuthauser, second by Stephen Swisher.

VII. Old Business

NONE

VIII. New Business:

Terry Willson states that the Finance Committee recruited Nancy Renkes to join the committee as a volunteer. She is retired from River Bend Food Bank. Terry regards her highly as a fund raiser.

Milestones AAA is in a fiscal deficit, that the finance committee along with CEO and Fiscal Director area working to correct. Recommended expense reductions will be voted on later in this meeting. MAAA needs to make up funds from over expenditures on services after COVID funds were exhausted, and are working on fundraising. Nancy R., Becky P. and Terry W. to meet with Matt Mendenhall to ask for guidance.

Board asked how we got here, and it was stated that policy was not followed when money came out of the savings account to cover expenses. Terry stated Fiscal can prove that all money went to services.

Selling the surplus of cars was not a success yet. Attempts to reach Milan Auction have not yet been successful but will keep trying. Carol asked if cars remain insured until sold and Stephanie Newton stated yes.

Sheri Wilson would like to see budget projection after each funding source to see gaps in cost for the rest of the year. Stephanie Newton to send summary to this board. Sheri W. request to see 3C and 3B on where money is each month. Sheri to work with Stephanie to get what is needed.

Request for Board to take Action: Meal Site closures.

Lisa Harwood requests closure of the sites listed in the agenda, stating there will be meals within 50 miles. Terry Wilson adds that this will not be leaving people without food sources as there are many other food resources through other organizations.

Lisa states that she is looking at alternate options once TRIO contract ends. TRIO is costing approximately \$10,000 per week for 5 counties. Lisa explained the closure request and responded to questions about closures in the counties. Milestones is looking into restarting Iowa Cafes in some areas. Sheri asked what the goal amount is to save in the nutrition program, and Lisa responded that the details are within the report submitted. Becky assures this Board that ADS has data/analysis for person prioritization in service.

Terry W. states the changes do not have to be forever, but for now.

Motion to accept closures as presented approved, Stephen S. motion, Peggy D. second's motion. All in favor.

Becky Passman added that Milestones AAA wants to look at and Iowa Café in Davenport once budget allows. Becky P explained the report Lisa H provided to the board on fiscal impact of closures.

IX. Program Reports

- a. Human Resources had nothing to add beyond what was sent previously to the Board.
- b. Nutrition Program had nothing in addition to present to the Board.
- c. Social Services Program had nothing in addition to present to the Board.
- d. Health Promotions/Evidence Based had nothing new to present to the Board. Mentioned the preview of the upcoming manual and changes being made to non-evidence based and expanding to more opportunities to get it into the community.
- e. Marketing Report –nothing more to add.

Terry W. requested to meet with Becky P. and Devin H. the following day to prep for meetings in the community, with RDA and Community Foundation.

Closing comments: Terry W. requests appreciation to staff for doing things they have never been asked to do before.

Becky P. states appreciation to this board and the finance committee

XI. Adjournment

Motion made by Carol Earnhardt and seconded by Julie Schilling to adjourn the meeting at 11:00

a.m. All were in favor.