BOARD OF DIRECTORS MEETING HELD CONCURRENTLY

WITH THE ADVISORY COUNCIL

JUNE 16, 2022

VIA ZOOM FORMAT

Board Members Present: Terry Wilson, Julie Schilling, Stephen Swisher, Bill Thom, Sheri Wilson

Board Members Absent: Richard Roller, Peggy Fisher(excused)

Advisory Members Present: Terry Wilson, Julie Schilling, Patricia Steiner, Stephen Swisher, Bill Thom, Sheri Wilson

Advisory Members Absent: Raymond Doser(excused), Liz Sherwin, Richard Roller, Peggy Fisher (excused)

Staff Present: Becky Passman, Dawn Carstensen, Mariela Treviño, Sonita Oldfield-Carlson, Mike Mathews, Sharon Schnoor

I. Call to Order

The Meeting was called to order at 10:00 a.m.

II. Roll Call – Board

Roll call was taken with two members absent.

III. Roll Call – Advisory

Roll call was taken with four members absent.

IV. Approval of June 16 Agenda

Motion made by Steve Swisher and seconded by Terry Wilson to approve the agenda. All were in favor.

V. Approval of Board Minutes of April 21, 2022

Motion made by Terry Wilson and seconded by Sheri Wilson to accept the Minutes as written. All were in favor.

VI. Approval of Advisory Council Minutes

Motion made by Terry Wilson and seconded by Sheri Wilson to accept the Minutes as written. All were in favor.

VII. CEO Report

The FY2023 Area Plan Update was approved by the Iowa Commission on Aging. Also approved was the agency's Direct Service Waiver request, allowing us to provide various health promotion services directly. IDA staff visited Davenport office for year-end Quarterly Conversation. Two of our staff represented the agency at the Governor's bill signing in Williamsburg regarding elderly abuse. Contracts for the year have been sent out to providers for signatures. Wage increases and cost of living increases were well received by staff. Iowa Café dollars and the Consolidated Appropriations Act funding will expire soon so need to watch for additional revenue sources and we are working on criteria to prioritize our services. Presently actively seeking and recruiting members for the Advisory Council.

VIII. Financial Report

Mariela presented her various reports to the Board. Motion made by Terry Wilson and seconded by Steve Swisher to accept the financial reports. All were in favor.

IX. Old Business

There was no old business to discuss.

X. New Business

a. Annual forms (Conflict of Interest and Ethical and Good Faith Standards) – Dawn P. reminded members to sign and return the annual forms to her.

b. Consideration of Advisory member application – Becky presented information regarding the application of Frank Illiff to become a new Advisory Council member. Motion to approve by Terry Wilson, seconded by Steve Swisher. All were in favor.

c. Review and retroactive approval of FY2022 service provider contract list – Motion to approve FY2022 service provider contract list excluding Community Action by Sheri Wilson and seconded by Steve Swisher.

d. Review and approval of FY2023 service provider contract list – Motion for approval of FY2023 service provider contract list excluding Community Action made by Sheri Wilson and seconded by Terry Wilson. In further discussion Board deferred approval of Community Action as a server provider pending a special meeting for June 23.

e. Election of Officers – Board of Directors – Officers retained their positions: Chair Julie Schilling; Vice-Chair Terry Wilson; Secretary/Treasurer Steve Swisher. All were in favor.

f. Election of Officers – Advisory Council – Motion to defer election of officers made by Steve Swisher and seconded by Patricia Steiner. All were in favor.

XI. CLOSED SESSION – Discussion of CEO FY22 pay raise.

Motion by Sheri Wilson and seconded by Terry Wilson to go into closed session at 10:55. All were in favor. Terry Wilson moved, Sheri Wilson seconded to reopen session at 11:12 a.m.

XII. Program Reports

a. Human Resources – Dawn Peterson said there are presently 13 open positions we are trying to fill, with most of them being in Nutrition.

b. Nutrition Program – Pam Taylor said we now have 9 contracts for our Iowa Cafes and are in the process of adding one in Wayne County. Because of shortage of drivers, we are contracting with Mom's Meals for some areas. Consideration was requested for a temporary increase in our mileage reimbursement rate due to high gas costs and increased federal rate announced by IRS. The Board requested this item also be addressed at the June 23 special session.

c. Lifelong Links Program – Dawn Carstensen said they are working on providers, contracts, and making connections. Two new respite providers have been added. Interviewing for bilingual caregiver specialist to be housed in the Ottumwa office.

d. Health Promotions/Evidence-Based Programs – Sonita Oldfield-Carlson spotlighted some of the home modifications with one of our contracted service providers. Sonita also continues to hold classes for Matter of Balance/Falls Prevention and Tai Chi for Arthritis/Falls Prevention.

e. Marketing Report – Mike Mathews shared some of the things he is working on for advertising, events, and community relations, among other things.

XIII. Oil Report

Because Bill Thom was having internet issues, there was no report.

XIV. Upcoming 2022 Meetings

Board of Directors – August 18
Advisory Council – September 15

XV. Adjournment

The meeting adjourned at 12:25