



Milestones
AREA AGENCY ON AGING
BOARD OF DIRECTORS MEETING

FEBRUARY 15, 2024

VIA ZOOM

Board Members Present: Terry Wilson, Carol Earnhardt, Julie Schilling, Stephen Swisher, Sheri Wilson and Susan Leuthauser

Board Member Absent: Peggy Fisher

Staff Present: Becky Passman, Stephanie Newton, Kathy Hyde, Adrian Blackwell, Devin Hansen, Sonita Oldfield-Carlson, Lisa Harwood, and Sharon Schnoor

I. Call to Order

The meeting was called to order at 10:02 a.m.

II. Roll Call

Roll call was taken, and Peggy Fisher was absent.

III. Approval of Agenda – February 15, 2024

Motion was made by Susan Leuthauser and seconded by Carol Earnhardt to accept the Agenda as written. All were in favor.

IV. Approval of Board Minutes from December 14, 2023

Motion was made by Susan Leuthauser and seconded by Steve Swisher. All were in favor.

V. CEO Report

Becky had sent the Board quite a few handouts regarding Governor Reynolds plans to restructure Iowa's mental health systems. Becky said things are moving very quickly. One of the recommendations was to change ADRC from the way it currently operates.

Also, one of the goals was to make disability services more enhanced. The concern was that people with disabilities would not think to contact AAAs for help with their services. Becky also explained what more would be expected of AAAs. Becky also talked about RFP and how that could change. There are so many different changes that they are talking about, and Director Ryan has tried to keep AAAs informed. The concern is we want to be at the table and want to take a roll. There was talk about doing a pilot project. Becky said details are not forthcoming. There were questions from Terry regarding behavior health, Sheri regarding concern for infrastructure, and Steve wondering why this is happening at such a fast speed. Becky said they completed ADS contract review, and all went well. FY25 Area Plan Updated is underway with the goal to have ADS reviewed draft to the Board for review at least 10 days in advance of meeting. Received FY24 notice of grant award (allocation amounts) on Tuesday and the budget is short by about \$23,000. The fiscal audit is still wrapping up. Auditors expect to be able to present the report at the March 21 Board meeting. TRIO started delivery in six counties on February 5 and so far, things are going well. Contracting season is underway and will have proposed FY25 contractor list for approval with plan materials.

VI. Financial Report – Stephanie Newton

Stephanie said everything is going according to where we want it to be. Finally got NGA from the State. Don't see any issues but got funds for the ADBC Grant that we were expecting this year (vaccination grant).

Motion made to approve the November financials made by Julie Schilling and seconded by Carol Earnhardt. All were in favor for November.

Motion made to approve the December financials made by Steve Swisher and seconded by Carol Earnhardt. All were in favor for December.

VII. Old Business – None

VIII. New Business – None

IX. Program Reports

a. Human Resources – Kathy Hyde said we have several open positions listed in Indeed. Employment applications are low and still working to fill positions. Posted positions for drivers in Burlington and Davenport. Did receive 10 applicants with the majority being in Davenport. Have been attending job fairs. Setting up benefits electronically as a new feature. Setting up training for leadership.

b. Nutrition Program – Lisa Harwood said TRIO is relatively well received. Still haven't progressed further on opening a meal site in Oskaloosa.

c. Social Services Program – Adrian Blackwell said recently had some good interviews in Ottumwa. Trying to get applications in Davenport as well. Trying to do surveys to open

migrant area. St. Ambrose looking for 3-4 consumers to do home modifications. Want students to do home assessments and make recommendations.

d. Health Promotions/Evidence-Based Programs – Sonita Oldfield-Carlson said she is doing surveys and classes. Did dementia friends' presentation. Working through conversations to advocate to give us more tools to operate. Doing Tai Chi virtually in Clinton right now.

e. Marketing Report – Devin Hansen said we had a good response to our vaccination campaign. Goal was 300 and are almost to 500. Hoping to get an extension through next fall to do another campaign but haven't received word yet.

X. Calendar Year 2024 Board of Directors Meetings

Attention was drawn to meeting dates for 2024.

XI. Adjournment

Motion made by Julie Schilling and seconded by Susan Leuthauser for adjournment. All were in favor. The meeting adjourned at 11:05 a.m.