



Board of Directors Meeting

Held concurrently with the

Advisory Council Meeting

March 17, 2022, directly following Public Hearing

At 10:00 a.m. via Zoom format

The Public Hearing started at 10 a.m. and was recorded. The purpose of the Public Hearing was regarding the agency's request for a Health Promotions Non-Evidence Based direct service waiver which would allow the agency to directly provide health promotion non-evidence based programming. We would like to conduct activities to promote wellness, such as gentle stretch/exercise classes, balance screenings for enrolled consumers, seated Tai Chi for Arthritis, Advanced Tai Chi, and home safety assessments.

A question was asked about allocation of funds and Becky Passman replied that federal regulations stipulate minimum percentages of funds that must be spent on specified Title III-B Priority Services. There were no other questions and the Public Hearing ended approximately 10:06 a.m.

Board Members Present: Terry Wilson, Richard Roller, Julie Schilling, Stephen Swisher, Bill Thom

Board Members Absent: Peggy Fisher and Sheri Wilson

Advisory Council Members Present: Richard Roller, Julie Schilling, Ray Doser, Stephen Swisher, Bill Thom, Terry Wilson

Advisory Council Members Absent: Peggy Fisher, Liz Sherwin, Patricia Steiner(excused), and Sheri Wilson

Staff Present: Becky Passman, Pam Taylor, Dawn Carstensen, Dawn Peterson, Mariela Trevino, Mike Mathews, Sonita Oldfield-Carlson and Sharon Schnoor

I. Call to Order – Julie Schilling

The meeting was called to order at 10:08 by Julie Schilling.

II. Roll Call - Board

Roll call was taken by the Secretary and there was a quorum.

III. Roll Call - Advisory Council

Roll call was taken by the Secretary.

IV. Approval of Agenda – March 17, 2022

Terry Wilson moved, and Steve Swisher seconded, to accept the Agenda as written. All were in favor.

V. Approval of Board Minutes – Board Chair

Terry Wilson moved, and Bill Thom seconded, to approve the Minutes as written. All were in favor.

VI. Approval of Advisory Council Minutes – Advisory Council Chair

Terry Wilson moved, and Bill Thom seconded, to approve the Minutes as written. All were in favor.

VII. CEO Report

State Level: Becky said they have had several meetings with IDA and i4a Board of Directors regarding the funding formula review. The Directors put forward recommendations. IDA countered with innovative solutions, and all were satisfied and unanimously supported the IDA proposal. The FY21 Annual State Monitoring final follow-up documents were submitted, and questions answered the first part of January. There has been no further information about the status of this review. The FY21 Data Report was turned in on the due date of January 12. The FY23 Area Plan update draft narrative was submitted to IDA for feedback on February 22. They will meet with IDA tomorrow to go over their recommendations. Had a meeting with IDA for the “Quarterly Conversation” on January 19 and touched base again on March 16. Elder abuse criminalization bill SF522 passed unanimously out of the House Judiciary Committee. This is the bill to apply criminal penalties for elder abuse. We are very hopeful this bill will at last be made law.

Agency News & Initiatives: In late January we made an all-out push for volunteer drivers in Scott and Clinton Counties. Mike Mathews promoted and two tv newscasts aired a segment about needing volunteer drivers. That yielded us several drivers – volunteers and paid drivers – so it was successful. We do continue to struggle with

staffing, however, and overall needs remain. Board training was held February 3 and Steve, Sheri, Terry, Julie, and Bill attended. Members reviewed and updated Board By-laws. Due to time limitations, Consultant went through Advisory By-Laws with Becky later to make recommendations for consistency. Both marked-up and clean drafts of each set of By-laws were included in the board packet. Supervisory staff training was held February 15 with QC Leadership Consulting. Supervisory staff from all three locations were in Davenport for the day-long workshop. Topics were effective conversations and exploring emotional intelligence. Three sessions are scheduled so will have another in the summer and another in the fall. Peggy Heemsbergen is retiring after 23 years of service.

VIII. Financial Report – Mariela Treviño

Mariela said we have been below budget the whole year and anticipate there will be carryover funds again this year. Mariela discussed various reports and there were no questions. A Motion was made by Bill Thom, and seconded by Rich Roller, to accept the reports as written. All were in favor.

IX. Old Business

There was no old business to discuss.

X. New Business

a. Request that Wage Committee be appointed to review current agency wage scale and make recommendations regarding potential wage scale adjustments and FY23 employee increases.

Becky said a Wage Committee was formed last year to review the current wage scale and it worked well. We recognize that we struggle to be competitive and attract/retain employees. People that volunteered to serve on such a committee were Terry Wilson and Rich Roller. It was also suggested that Sheri Wilson serve on this committee as she served on the previous one and had very good insight and suggestions.

b. Review and Discussion of Updated Board of Directors By-Laws

Terry Wilson moved, and Steve Swisher seconded, to approve the updated Board of Directors By-Laws. All were in favor.

c. Review and Discussion of Updated Advisory Council By-laws

Rich Roller moved, and Terry Wilson seconded, to approve the updated Advisory By-Laws. All were in favor.

d. Review and Discussion of FY2023 Budget – Mariela Treviño

Mariela discussed the budget, special emergency grants, and carryover funds. Mariela said every year we have a chance to review service units. We are expecting more units in 2023. A Motion to approve the FY2023 Budget was made by Steve Swisher and seconded by Bill Thom. All were in favor.

e. Review and discussion of FY2023 Area Plan Update

Update reflects progress made over the first 6 months of the SFY22-25 Area Plan's implementation. Current progress has largely been getting things in place with 6 months' worth of data. Direct Service Waiver request is only thing new. Motion was made by Terry Wilson and seconded by Rich Roller to approve the Area Plan update. All were in favor.

f. Consideration and discussion of temporary increase in mileage reimbursement due to gas cost increases

We are requesting a temporary increase in mileage reimbursement. Mariela projected the increased rate of 50 cents rather than the current rate of 45 cents per mile would result in an approximate \$345 increase over current expenditures. A Motion to approve the temporary increase in mileage reimbursement rate due to gas cost increases until gas cost return to \$3.00 a gallon or December 31, 2022, whichever comes first, was made by Rich Roller and seconded by Terry Wilson. All were in favor.

XI. Program Reports

Nutrition Program – Pam Taylor

Pam went over her nutrition report with the Board. Pam said our goal is to have 14 Iowa Cafes open by June 30. She had included a copy of the menu from Grace United Methodist Church which serves soup and panini sandwiches on Wednesdays. Pam said they are trying to draw in more people. For rural deliveries, we are using Mom's Meals to serve some people that we would not be able to serve otherwise.

Lifelong Links Program – Dawn Carstensen

Dawn went over some of the case studies provided. A new staff person, housed in Davenport, was hired for the Return to Community program. The ADRC Grant is wrapping up in March, with primary end product being a website (now live) that includes a chat feature. A community dementia workshop and luncheon will be held in Burlington in May. Ottumwa is planning a networking luncheon. We have done some presentations with community health workers and have two additional contract providers (1 – Clinton County, 1 – Scott County). We are looking to expand caregiver program.

Health Promotions/Evidence-Based Programs – Sonita Oldfield-Carlson

Due to Sonita being unable to give her report Becky filled in for her. She said there are 15 enrolled in Matter of Balance which started March 11. 39 people are in Tai Chi for Arthritis in March. Matter of Balance will also be held at Unity Point in Bettendorf beginning in May. This is a partnership that we have been working on for a long time. We have also been contacted by Clinton County Public Library to do a wellness series.

Marketing Report – Mike Mathews

Mike went over some of the various things he has been working on such as the Iowa Café promotions, our website, and billboards for vaccination messaging. He's also been getting out into the communities more. Mike included some samples of the various things he has been working on.

XII. Items of Interest

Oil Report – Bill Thom

Bill said OIL has been meeting every two weeks. They have four priority bills. Elderly abuse was one of the priority bills. Livable homes is in appropriations, and long-term care Ombudsman has been referred to Ways and Means because it will take funding. Status of bills are expected this Friday.

XIII. Upcoming 2022 Meetings

The Agenda noted the dates for the remaining Board of Directors and the Advisory Council meetings for the calendar year.

XIV. Adjournment

The meeting adjourned at 11:40 a.m.