



ADVISORY COUNCIL MINUTES

JULY 20, 2023 VIA ZOOM

Council Members Present: Susan Leuthauser and Patricia Steiner

Council Members Absent: Frank Illiff and Liz Sherwin

Staff Present: Becky Passman, Kathy Hyde, Adrian Blackwell, Pam Taylor, Mariela Treviño, and Sharon Schnoor

Because we originally only had two members present, Becky spoke for just a bit hoping more would sign on. She mentioned this second meeting was called because we didn't have enough members to vote on election of officers at the original June 15th meeting. Becky said we have four applicants going before the Board. Two agreed to join but haven't turned their applications in as of yet. Have another person approached and sending information for his review. It was decided since no more members signed in to just go ahead with a brief review of information provided.

I. **Call to Order**

The chair called the meeting to order.

II. **Roll Call**

Roll call was taken with two members present.

III. **Approval of Agenda**

Motion was made by Patricia Steiner and seconded by Susan Leuthauser to approve the Agenda. All were in favor.

IV. **Approval of Advisory Council Meeting Minutes of March 16, 2023**

Because there was not a quorum present the Minutes could not be approved at this meeting.

V. **CEO Update**

Met with HHS Director, Kelly Garcia, and other Directors. We are now under the Division of Aging and Disability Services. The Director there that we will be working with is Zack Rein, formerly from Iowa Department on Aging. Meeting went well and Milestones had 7 staff in attendance. Feedback was very positive. FY24 started July 1. Operating more conservatively with our budget – back to pre-COVID budget. Program Directors taking great care with budgeting services. Have lots of staff openings – some in Ottumwa, two in Davenport. Have several openings in Nutrition. Thank you to Susan for helping to recruit two Advisory members and to Patricia for providing a list of potential members.

VI. **Old Business**

No old business.

VII. **New Business**

Election of officers. Because there is no quorum, this will be tabled until the September meeting. For present time, officers will stay the same and they agreed.

VIII. **Informational Reports**

a. Nutrition Program Update – Pam said reimbursement from Medicare was less than what it cost per meal. 6-month notice to end contract has been submitted. Our goal is to advocate a rate to cover our cost so that we could continue to serve those consumers. Waiting list going down and getting numbers served back up. RFP was released last week to the public for contracted meal providers. Hopefully will get some bidders to provide meals to us. Not talking about Scott and Muscatine and Louisa though – just remaining 13 counties. August 7 is deadline for them to submit letters of intent. September 15 decision would be made with Board approval.

b. Social Services Program Update – Have staff openings to fill. Have some new contracts in our areas to provide homemaker services, respite, and personal care. Participated in Juneteenth and elder abuse awareness. Have more requests for elder abuse presentations as a result. We now have contract providers in all 17 counties.

c. Marketing Update – Mike was on vacation. Becky said Mike just finished an updated services brochure. Marketing approach changing to focus more on awareness, education and volunteering.

d. Health Promotion & Home Safety – Sonita teaching a Tai Chi class. Becky said Tai Chi classes very popular. Sonita has 4 full time classes. Evidence based is moving along well. People being more aware of classes.

IX. **Advisory Council Member Spotlight**

No news.

X. **Upcoming 2023 Advisory Council Meeting Schedule at 9 am**

September 21 and December 14

XI. **Adjournment**

Motion made by Patricia Steiner and seconded by Susan Leuthauser to adjourn the meeting.