



Board of Directors Meeting
March 21, 2019 at 10 AM
Jefferson County Extension Office
2606 W. Burlington, Fairfield Iowa

Notice is hereby given that the March 21, 2019 joint meeting of the Milestones Area Agency on Aging Board of Directors and Advisory Council will be held in Fairfield, Iowa at the Jefferson County Extension office. The meetings will be held concurrently, and will begin at 10:00 AM. Please email or call Sharon at the Davenport office (563-324-9085 or toll free at 855-410-6222) to give notice of your ability to attend. To carpool with staff to attend the meeting, please contact your nearest local Milestones office via email or by calling **855-410-6222**.

Ottumwa area contact Tina, ext. 7402 or tjaegers@milestonesaaa.org

Burlington area contact Pam, ext. 7503 or ptaylor@milestonesaaa.org

Davenport area contact Dawn, ext. 7302 or dcarstensen@milestonesaaa.org

Agenda

- I. Call to Order - Board Chairperson
- II. Roll Call Board- Secretary
- III. Approval of Board Minutes - Meeting minutes of December 11, 2018
- IV. Approval of Advisory Council Minutes - Meeting minutes of December 11, 2018
- V. CEO's Report
- VI. Program Director's Reports - If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Financial Reports - Tina Jaegers
Action (Board of Directors): Motion to approve the Financial Reports
 - b. Nutrition Program - Pam Taylor
Action (Board of Directors): Accept for information
 - c. LifeLong Links Program - Dawn Carstensen
 - d. **Action (Board of Directors):**
 - e. Community Relations Update (no handout) - Becky Passman
- VII. Old Business -
 - a. Timekeeping/Payroll informational document for questions or comments (Board)
 - b. Procurement policy for information (Board)

- c. Membership Roster for discussion/comment (Board & Advisory)

VIII. New Business

- a. Luther Knoll Congregate Meal Site, request to close
Action: Approve (Board of Directors)
- b. FY2020 Area Plan Update -
Action: Approve (Board of Directors)
Action: Approve (Advisory Council)

IX. Items of Interest

- a. OIL Report - Bill Thom

- X. Next Meeting**- The next meeting of the Board of Directors and Advisory Council will be held as a joint and concurrent meeting on June 20, 2020 at location TBD

XI. Adjournment