



**Board of Directors Meeting
February 21, 2019 at 10 AM
Four Corners Restaurant
3112 IA-92, Ainsworth, Iowa**

Notice is hereby given that the February 21, 2019 Meeting of the Milestones Area Agency on Aging Board of Directors will be held in Ainsworth, Iowa at the Four Corners Restaurant. Coffee and cookies will be provided; all are invited to stay for lunch on your own ticket. To carpool with staff to attend the meeting, please contact your nearest local Milestones office by calling **855-410-6222**

Ottumwa area contact Tina, ext. 7402 or tjaegers@milestonesaaa.org
Burlington area contact Pam, ext. 7503 or ptaylor@milestonesaaa.org
Davenport area contact Dawn, ext. 7302 or dcarstensen@milestonesaaa.org

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of December 11, 2019
- IV. CEO’s Report
- V. Program Director’s Reports – Any reports that were not emailed OR mailed in advance (depending upon Board member’s request) will be handed out at the meeting. Please note that any document will be printed for your convenience, regardless of packet preference, upon request.
 - a. Financial Reports – Tina Jaegers
Action: Motion to approve the Financial Reports
 - b. Nutrition Program – Pam Taylor
Action: Accept for information
 - c. Human Resources – Jeri Swisher
Action: Accept for information
 - d. LifeLong Links Program – Dawn Carstensen
Action: Accept for information
 - e. Community Relations – Sheila Mooney
Action: Accept for information

VI. **Old Business**

VII. **New Business**

- a. Area Plan Narrative – DRAFT

Action: Accept for information and initial comment – will request official approval of complete Area Plan Update final draft at March meeting

- b. IT contract RFP process / Tech Memo

Action: Accept for information

- c. Review/discussion of new Board member application

Action Requested: Approve for membership

VIII. **Items of Interest**

- a. OIL Report – Bill Thom

IX. **Next Meeting-**

X. **Adjournment**