



**Board of Directors Meeting  
December 11, 2018 at 10 AM  
Fairfield Senior Center, Lower Level  
209 S. Court, Fairfield Iowa**

Notice is hereby given that the December 11, 2018 Meeting of the Milestones Area Agency on Aging Board of Directors will be held in Fairfield, Iowa at the Fairfield Senior Center. You are invited to have lunch at the meal site upstairs at noon. Reservations are required, so please call Sharon at the Davenport office (563-324-9085 or toll free at 855-410-6222) to give notice either way. Meal cost: 60+ is contribution; under 60 is \$8.50. To carpool with staff to attend the meeting, please contact your nearest local Milestones office. **Call 855-410-6222**

Ottumwa area contact Tina, ext. 7402 or [tjaegers@milestonesaaa.org](mailto:tjaegers@milestonesaaa.org)

Burlington area contact Pam, ext. 7503 or [ptaylor@milestonesaaa.org](mailto:ptaylor@milestonesaaa.org)

Davenport area contact Dawn, ext. 7302 or [dcarstensen@milestonesaaa.org](mailto:dcarstensen@milestonesaaa.org)

## Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of October 16, 2018
- IV. Presentation by Dan Montgomery with TD&T (Agency Audit Report)
- V. CEO’s Report
- VI. Program Director’s Reports – If reports are not completed at time of packet mailing there will be handouts at the meeting.
  - a. Financial Reports – Tina Jaegers  
**Action:** Motion to approve the Financial Reports
  - b. Nutrition Program – Pam Taylor  
**Action:** Accept for information
  - c. Human Resources – Jeri Swisher  
**Action:** Accept for information
  - d. LifeLong Links Program – Dawn Carstensen  
**Action:** Accept for information
  - e. Community Relations – Sheila Mooney  
**Action:** Accept for information

VII. **Old Business**

- a. County Factsheets (in packet) – Becky Passman

**Action:** Accept for information

VIII. **New Business**

- a. New Board Member applicant, Sheri Wilson

**Action:** Motion to approve

- b. Request for mid-year 2% pay increase

**Action:** Motion to approve

- c. Choose calendar 2019 *Board of Directors* meeting dates:

Third Tuesday: Feb. 19, April 16, June 18, August 20, October 19

OR

Fourth Tuesday: Feb. 26, April 23, June 25, August 27, October 26

*Advisory Council* meeting dates: June 11 (teleconference), September 10 (teleconference)

Proposed “joint” *Board and Advisory Council* meeting dates: April 16 (or 23<sup>rd</sup>) and December 10

**Action:** Determine majority preference of third or fourth Tuesdays; approve chosen Board of Director’s meeting dates for the year

IX. **Items of Interest**

- a. OIL Report – Bill Thom

X. **Next Meeting-**

Choose calendar 2019 *Board of Directors* meeting dates:

Third Tuesday: Feb. 19, April 16, June 18, August 20, October 19

OR

Fourth Tuesday: Feb. 26, April 23, June 25, August 27, October 26

Proposed “joint” *Board and Advisory Council* meeting dates: April 16 (or 23<sup>rd</sup>) and December 10

*Advisory Council* meeting dates: June 11 (teleconference), September 10 (teleconference)

XI. **Adjournment**