



Milestones
AREA AGENCY ON AGING
Advisory Council Meeting
December 12, 2017

The Advisory Council met on Tuesday, December 12, 2017 at 10:00 AM at the Fairfield Senior Center in Fairfield, IA.

Bob Waugh, Chairperson, called the meeting to order at 10:10 AM.

Call to Order

Members Present: Lynelle Diers, Ray Doser, Matt Greiner, Bob Howard, Jim Howell, Duffy Kester, Rodney Robinson, Julie Schilling, Stephen Swisher, Bill Thom, Liz Sherwin, Jeri Dean and Bob Waugh.

Roll Call

Members Excused: Christy Davis, Janet Bindewald, Patricia Steiner, Steve Laing and Lillian Frizzell.

Members Absent: Kris Laurson

Staff Present: Becky Passman, Tina Jaegers, Jeri Swisher, Kim Goering and Pam Taylor.

Quorum Present

The minutes of the Advisory Council meeting held on February 28, 2017 and June 13, 2013 were included in the packet. Motion made by Matt Greiner, seconded by Stephen Swisher, to approve the Advisory Council minutes. The motion was carried unanimously.

Approval of Minutes

Becky Passman was introduced to the Advisory Council.

Becky reported she is visiting with staff in the aging network. She received a data report from the Iowa Department on Aging-only one compliance issue was noted, we have not provided any Nutritional Counseling in FY'18. Pam Taylor stated we have a plan to meet our goal. Staff continues to make progress trimming the budget. The lease on the Clinton office ends on June 30, 2018. Becky has been in contact with the landlord. We can sublet, the landlord is willing to show it to prospective tenants. We have excess office equipment; we can sell it if value is under \$5000. With the action of the MCOs, all care coordinators are laid off as of December 15, 2017. Looking at developing a tiered fee for service structure. Looking into a giving program/endowment/memorials. Investigating adding substitute decision making as a service. Let Becky know of sympatric local media.

CEO Report

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Tina reviewed the “Board Report” and “Statement of Financial Position.” Motion made by Duffy Kester, seconded by Jim Howell to approve the fiscal report. The motion was carried unanimously.

Financial Reports

Pam reviewed the hand out of the October and October Year to Date Meal information reports. Pam will investigate the concerns voiced regarding the home delivered meal contribution letters.

Nutrition Report

Kim referred to Becky’s report on case management.

Case Management Report

Jeri will email out the Life Long Links report.

Life Long Links Report

Jeri gave the marketing report that was included in the packet.

Marketing & Promotional Updates

The Advisory Council took adjourned at 11:50 to eat lunch at the Fairfield Senior Center.

The Advisory Council reconvened at 12:40

Old Business-None

**OLD BUSINESS
NEW BUSINESS**

Becky recognized the resignations of Lee McClure and Lyn Stinson, a memento of Milestones appreciation will be sent.

After a discussion regarding the By-Laws and attendance policy Bob Waugh appointed Matt Greiner, Duffy Kester and Jim Howell to serve on a committee to review the By-Laws of both Advisory Council and Board of Directors. They will bring their recommendations to the next meeting.

Attendance & By-Laws

Jim Howell was nominated for Chairperson; Bob Waugh was nominated for Vice-Chairperson effective March 12, 2018. Motion made by Matt Greiner seconded by Duffy Kester to cease nominations and to call the vote. The motion was carried unanimously.

Appointment of Officers

Bill Thom gave an update on the Older Iowans’ Legislature.

OIL Report

Next meeting is scheduled for March 13, 2018 at 10:00am in the Fairfield Senior Center.

NEXT MEETING

There was a motion and a second to adjourn the meeting. The meeting was adjourned at 1:50 PM

ADJOURNMENT