



**Advisory Council
March 13, 2018 at 10 AM
Fairfield Senior Center, Lower Level
209 S. Court, Fairfield Iowa**

Notice is hereby given that the March 13, 2018 Meeting of the Milestones Area Agency on Aging Advisory Council will be held at the Senior Center in Fairfield Iowa. If you would like to carpool with staff to attend the meeting in person and/or make a lunch reservation, please contact your nearest local Milestones office. **Call 855-410-6222**

Ottumwa area contact Tina, ext. 7402 or tjaegers@milestonesaaa.org
Burlington area contact Pam, ext. 7503 or ptaylor@milestonesaaa.org
Davenport area contact Dawn, ext. 7302 or dcarstensen@milestonesaaa.org

Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of December 12, 2017
- IV. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
 - a. Director’s Report – Jeri Swisher for Becky Passman
 - b. Financial Reports - Tina Jaegers
 - c. Nutrition Program - Pam Taylor
 - d. LifeLong Links Program – Dawn Carstensen
 - e. Marketing / Promotional updates – Jeri Swisher for Peggy Dykes
- V. **Old Business**
 - a. Review of Advisory Council By-Laws by Review Committee members: Matt Greiner, Jim Howell, Duffy Kester, Becky Passman
 - i. Article IV, Section 1 currently calls for thirty-nine (39) delegates on the Advisory Council. Committee recommendation:

“There shall be a minimum of seventeen (17) delegates on the Advisory Council, with maximum membership not to exceed twenty-five (25) delegates, inclusive of Board members. Each of the seventeen counties should ideally

have a representative (inclusive of Board members). Representation shall strive for balance across the three geographic regions in the following proportions: Region A (Clinton, Scott and Muscatine counties) 25%; Region B (Appanoose, Davis, Jefferson, Keokuk, Lucas, Mahaska, Monroe, Van Buren, Wapello and Wayne counties) 50%; Region C (Des Moines, Henry, Lee and Louisa counties) 25%.”

- ii. Article IV, Section 4- currently reads: Three (3) unexcused absences from the Advisory Council meetings (in succession) may remove a person from the Advisory Council. Committee recommendation:

“The Advisory Council meets at least four times per year to receive information of value to the community and to provide necessary input regarding agency plans and services. Reasonable attendance is considered a necessary obligation assumed as a member. Three (3) absences from the Advisory Council meetings within a twelve-month period will result in a member’s removal from the Advisory Council due to lack of participation. Every effort will be made to accommodate telephone conferencing options upon request.”

VI. **New Business**

- a. Advisory Council Membership Drive – Jeri Swisher
- b. Presentation of Area Plan Update for Review and Comment – Dawn Carstensen

VII. **Items of Interest**

- a. OIL Report – Bill Thom

VIII. **Next Meeting**

June 12, 2018 – Location TBD

IX. **Adjournment**