



**Board of Directors Meeting  
January 23, 2018 at 10 AM  
Columbus Junction Community Senior Center  
125 E Walnut St, Columbus Junction, IA 52738**

Notice is hereby given that the January 23, 2018 Meeting of the Milestones Area Agency on Aging Board of Directors will be held in Columbus Junction, Iowa at the Columbus Junction Community Senior Center meal site. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office. **Call 855-410-6222**  
Ottumwa area contact Tina, ext. 7402 or [tjaegers@milestonesaaa.org](mailto:tjaegers@milestonesaaa.org)  
Burlington area contact Pam, ext. 7503 or [ptaylor@milestonesaaa.org](mailto:ptaylor@milestonesaaa.org)  
Davenport area contact Dawn, ext. 7302 or [dcarstensen@milestonesaaa.org](mailto:dcarstensen@milestonesaaa.org)

### Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Board Minutes – Meeting minutes of November 28, 2017
- IV. CEO’s Report
- V. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
  - a. Financial Reports – Tina Jaegers
    - i. Financial Report YTD
    - ii. Accounts Payable**Action:** Motion to approve the Financial Reports
  - b. Nutrition Program – Pam Taylor
    - i. Meal Information Report – YTD**Action:** Accept for information
  - c. LifeLong Links Program – Dawn Carstensen
    - i. Reports YTD**Action:** Accept for information
  - d. Marketing / Promotional updates – Becky Passman for Peggy Dykes

i. Reports YTD

**Action:** Accept for information

- VI. Nutrition Costs Reduction Plan Update-Pam Taylor
- VII. **Old Business**
- a. Approval of Wells Fargo credit card for CEO
  - b. Approval of Milestones AAA Remote Work policy
  - c. Discussion of new Board Member appointment
    - i. Procedure – review of Board of Directors Bylaws, Article III Section 2
    - ii. Application and nominating process
- VIII. **New Business**
- No new business for Board Approval
- IX. **Items of Interest**
- a. OIL Report – Bill Thom
- X. **Next Meeting**-To Be Announced
- XI. **Closed session: Employee Mediation Update**
- Board will meet in closed session; CEO and HR Director will remain in attendance
- XII. **Return to open session:** Possible action on Employee Mediation Update discussion
- XIII. **Adjournment**