



**Advisory Council Meeting  
Board of Directors  
September 12, 2017  
10 AM  
Columbus Junction City Hall  
232 2<sup>nd</sup> Street  
Columbus Junction, IA**

Notice is hereby given that the September 12, 2017 Meeting of the Milestones Area Agency on Aging Advisory Board will be held in Columbus Junction, Iowa at City Hall. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office. 855-410-6222. Ottumwa – Kim, ext. 7411, Davenport – Dawn, ext. 7302 & Burlington – Pam, ext. 7503 or via email [kgoering@milestonesaaa.org](mailto:kgoering@milestonesaaa.org), [dcarstensen@milestonesaaa.org](mailto:dcarstensen@milestonesaaa.org) or [ptaylor@milestonesaaa.org](mailto:ptaylor@milestonesaaa.org)

### Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Approval of Advisory Minutes – Meeting minutes of February 28 & June 13, 2017
- IV. Approval of Board of Directors Minutes – Meeting minutes August 17, 2017
- V. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.
  - a. Financial Reports – Tina Jaegers
    - i. Financial Report YTD
    - ii. Funding updates**Action:** Motion to approve the Financial Reports
  - b. Nutrition Program – Pam Taylor
    - i. Meal Information Report – YTD Special Report
    - ii. Contribution Report**Action:** Accept for information
  - c. Care Coordination – Kim Goering
    - i. Reports YTD

**Action:** Accept for information

d. LifeLong Links Program – Dawn Carstensen

i. Reports YTD

**Action:** Accept for information

e. Marketing / Promotional updates – Peggy Dykes

i. Reports YTD

**Action:** Accept for information

VI. **Old Business**

a. Area Plan update

VII. **New Business**

a. Review of By-Laws (specifically number of members and attendance) – Kim Goering

**Action:** Recommendations for changes to be approved at next meeting

b. Attendance of Advisory members (Report will be given at meeting) – Kim Goering

**Action:** Vote to remove Advisory members not abiding by the attendance rules within the By-Laws

c. Change in credit cards and limits.

**Action:** Approval/Denial

d. Approval of FY '18 Budget -Tina Jaegers

**Action:** Approval/Denial

VIII. **Items of Interest**

a. OIL updates – Bill Thom

IX. **Next Meeting**

a. To Be Announced

X. **Adjournment**