



**Board Of Directors
Tuesday, June 27, 2017**

The Board of Directors met on Tuesday, June 27, 2017 at 10:00 AM the Ainsworth Four Corner Restaurant and Fuel Stop, 3112 Hwy 92, Ainsworth.

Chairperson, Bob Howard will be late. Vice chairperson will run the meeting until Chairperson arrives.

Vice chairperson, Lynelle Diers, called the meeting to order at 10:00 AM.

Present: Jeri Dean, Lynelle Diers, Bob Howard, Jim Howell, Duffy Kester, Lee McClure, Julie Schilling, Stephen Swisher, and Bill Thom.

Staff Present: Christa Merritt, Tina Jaegers, Jeri Swisher, Peggy Dykes, Dawn Carstensen, Kim Goering, Pam Taylor, and Charlene Baxter.

The minutes of the Board of Directors meeting held on March 28, 2017 were included in the packet. Motion made by Bill Thom, seconded by Stephen Swisher, to approve the minutes as sent. The motion was carried unanimously.

Iowa Department on Aging Director Linda Miller, and Joel Wolfe were in attendance.

Linda Miller presented information on the AAA's Area Plans. The IDA Area Plan Development Technical Assistance Timeline was a handout. There were questions and discussion. Christa passed around the recent original letter from IDA on the Area Plan for members to view.

Joel Wolfe presented information on substitute decision maker. There was a handout on Demographics and Performance Outcomes. There were questions and discussion.

Linda Miller and Joel Wolfe left the meeting at this time.

Tina Jaegers presented the Financial Report. The Board Report for May, 2017 and Statement of Financial Position as of May, 2017 were handouts. The Accounts Payables for March, 2017, April, 2017, and May, 2017 were included in the packet. The company credit card statements were included in the packet. There were questions and discussion.

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

Board of Director Minutes

REPORTS

Financial Reports

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Motion made by Duffy Kester, seconded by Bill Thom, to approve the Financial Report as presented. The motion was carried unanimously.

Pam Taylor presented the Nutrition Report. The Meal Information Report for May, 2017 was a handout. The Raw Food Cost Report for May, 2017 was a handout.

Kim Goering presented the Case Management Report. The Case Management Report was included in the packet.

Dawn Carstensen presented the LifeLong Links Program Reports, which was a handout.

Peggy Dykes presented the Marketing and Promotional Updates, which was included in the packet. There was some discussion. Please let us know if there are events in your county that we can attend.

Christa Merritt presented the Area Plan Review Corrections. The IDA Area Plan on Aging Evaluation Results were included in the packet. Bob Howard commented on the corrections to the Area Plan. There were questions and discussion. Christa will be calling into the commission meeting tomorrow. She will give members a new copy once it is finalized.

Christa presented the appointment of Board terms and Officer Terms. Motion made by Jim Howell, seconded by Duffy Kester, to renew the terms of the present officers. The motion was carried unanimously.

Jeri presented the CEO Evaluation. Motion made by Jim Howell, seconded by Bill Thom, to go into a closed session at 11:37 AM. Motion carried unanimously. The session was opened at 12:19 PM.

Board of Directors received resignation from Christa as of December 31, 2017. We will look for applications as soon as possible. Once we hire and train the replacement CEO, the Board will terminate the relationship with the Christa Merritt, which may come before December 31, 2017. Motion made by Bill Thom, seconded by Stephen Swisher, to accept resignation with caveat and regret. The motion was carried unanimously.

Bill Thom presented updates on the OIL Report.

The next Board meeting is scheduled for August 22, 2017 in Ainsworth. There were questions and discussion. Members would like to look at other venues. Lynelle Diers will be excused from the next meeting.

The meeting was adjourned at 12:30 PM.

Nutrition Report

Case Management Report

LifeLong Links Report

Marketing & Promotional Updates

OLD BUSINESS

Area Plan Review Corrections

NEW BUSINESS

Board of Director Terms

CEO Evaluation

CEO Resignation

**ITEMS OF INTEREST
OIL Report**

NEXT MEETINGS

ADJOURNMENT