



**Board of Directors \*SPECIAL MEETING  
August 1<sup>st</sup>, 2017  
10 AM  
Ainsworth Four Corners Restaurant**

Notice is hereby given that an August 1, 2017 **Special Meeting** of the Milestones Area Agency on Aging Board of Directors will be held in Ainsworth, Iowa at Ainsworth Four Corners restaurant. \*Please note that there will not be staff from the Burlington or Ottumwa offices attending so carpooling with staff is not an option.

**Agenda**

- I. Call to Order Special Meeting to discuss hiring procedures for new CEO – Board Chairperson
- II. Roll Call Board– Secretary
- III. Discussion of hiring process for new Milestones CEO – All
  - a. Salary range document (in packet)
  - b. CEO job description (in packet)
  - c. Summary / Plan options for hiring procedures (refer to document in packet)
  - d. Example interview questions for CEO (in packet)
  - e. Milestones Director Salaries (will be provided)
  - f. Other AAA CEO salaries across the state (will be provided)

**Action-** Vote to approve hiring procedures and plan to implement in hiring of new CEO.

- IV. Other Items – Open
- V. Next Meeting – To be discussed.
- VI. Adjournment