



**Board of Directors & Advisory Meeting and  
PUBLIC HEARING  
February 28, 2017  
10 AM**

**\*Great Prairie AEA, 2814 N. Court Street, Ottumwa, IA 52501**

Notice is hereby given that the February 2017 Meeting and Public Hearing of the Milestones Area Agency on Aging Board of Directors and the Milestones Advisory Board will be held on February 28, 2017 in Ottumwa, IA. If you would like to carpool with staff to attend the meeting in person, please contact your nearest local Milestones office.

**\*IT IS VERY IMPORTANT THAT WE HAVE A QUORUM FOR THIS MEETING.  
PLEASE NOTIFY US IF YOU WILL BE UNABLE TO ATTEND.**

Ottumwa area contact Charlene, ext 7400 or [cbaxter@milestonesaaa.org](mailto:cbaxter@milestonesaaa.org)

Burlington area contact Pam, ext 7503 or [ptaylor@milestonesaaa.org](mailto:ptaylor@milestonesaaa.org)

Davenport area contact Christa, ext 7230 or [cmerritt@milestonesaaa.org](mailto:cmerritt@milestonesaaa.org)

### Agenda

- I. Call to Order – Board Chairperson
- II. Roll Call Board– Secretary
- III. Roll Call Advisory – Secretary
- IV. Approval of combined Board & Advisory Minutes – Meeting minutes of December 13, 2016

#### **OPEN PUBLIC HEARING/Call to order**

- V. Written Comments (if any)
- VI. Area Plan information (PowerPoint) – copies will be given at meeting
  - A. Service Provider Requests for Proposals
  - B. Budget
  - C. Mandatory Services summary
  - D. Priority Services summary
  - E. Other Services
  - F. Family Caregiver Services
  - G. Goals
  - H. Direct Service Waiver Requests
    - i. Congregate meals
    - ii. Home Delivered meals

- iii. Nutrition Education
- iv. Evidenced Based Activity
- v. Family Caregiver Counseling
- vi. Options Counseling

I. Units of Service

J. Comments

K. **Adjourn Public Hearing**

VII. **Call to order regular combined Board & Advisory Meeting**

VIII. **Reports** – If reports are not completed at time of packet mailing there will be handouts at the meeting.

A. Financial Reports – Tina Jaegers

i. Financial Report YTD

ii. Accounts Payable

**Action:** Motion to approve the Financial Reports – Board.

B. Nutrition Program – Pam Taylor

i. Meal Information Report – YTD

**Action:** Accept for information

C. Case Management – Kim Goering

i. Reports YTD

**Action:** Accept for information

D. LifeLong Links Program – Dawn Carstensen

i. Reports YTD

**Action:** Accept for information

E. Marketing / Promotional updates – Peggy Dykes

i. Reports YTD

**Action:** Accept for information

IX. **Old Business**

A. Managed Care Discussion/Updates – Christa & Staff

B. Computer upgrades update

X. **New Business**

A. Discussion and Approval of the Area Plan as stated and reviewed in Public Hearing

**Action:** Advisory vote to approve Area Plan for FY 2018-21

**Action:** Board vote to approve Area Plan for FY 2018-21

- B. Discussion on the “under 60” meal charge  
**Action:** Decision to continue or change the current amount

XI. **Items of Interest**

- A. Next Advisory meeting – discussion of attendance and review by-laws
- B. OIL Report – Bill Thom

XII. **Next Meeting** –

- A. Board of Directors – March 28, 2017, 10am in Ainsworth (this is to finalize any needed changes and signatures for the area plan due April 3)
- B. Advisory – June 13<sup>th</sup>, 2017, 10am location to be determined

XIII. **Adjournment**